

**TOWN OF ARLINGTON
BOARD OF SELECTMEN**

Meeting Minutes
Monday, November 10, 2014
7:15 p.m.

Present: Mr. Byrne, Chair, Mr. Curro, Vice Chair, Mr. Greeley, Mrs. Mahon and Mr. Dunn
Also present: Mr. Chapdelaine, Mr. Heim and Mrs. Sullivan

1. Proclamation: November is Pancreatic Cancer Awareness Month

Terry Lavin, Pancreatic Cancer Action Network

Mr. Curro read the proclamation and thanked the committee for their hard work.

Mr. Curro moved approval.

SO VOTED (5-0)

FOR APPROVAL

2. Request: Menotomy Grill & Tavern Late Night Event, 11/28/14

William Lyons, Owner and Operational Manager, 25 Massachusetts Avenue

Mr. Greeley moved approval subject to all conditions set forth.

SO VOTED (5-0)

3. **CONSENT AGENDA**

a. Minutes of Meetings: October 27, 2014

b. Reappointments: Arlington Preservation Fund, Inc.

Patrick Guthrie, Historical Commission designee; Al Stevens, Arlington Historical Society designee; Clark L. Griffith, Architect (terms to expire 9/2017)

c. Requests: 1) Free Parking 11/29, 12/6, 12/13, 12/20 and 12/27 for Holiday Shopping; and 2) Town's Support of First Lights

Jennifer Tripp, Executive Director, Arlington Chamber of Commerce

d. Appointments of New Election Workers: (1) Ellizabeth Agostino, 38 Hibbert Street, U, Pct. 19; (2) Laurie Foran, 5 Reed Street, D, Pct. 19; (3) Jane Radzvin, 54 Medford Street, U, Pct. 10

Mrs. Mahon moved approval of consent agenda.

SO VOTED (5-0)

APPOINTMENTS

4. Arlington Cultural Council

Susan Lubar (term to expire 10/31/2017)

Mr. Greeley moved approval.

SO VOTED (5-0)

5. Poet Laureate Screening Committee

Adam W. Chapdelaine, Town Manager

Mr. Chapdelaine requested the Board's consent regarding the appointment of Jane Howard as the Manager's appointee to the Poet Laureate Screening Committee.

Mr. Curro moved approval.

SO VOTED (5-0)

LICENSES & PERMITS

6. For Approval: Mystic Wine Shoppe LLC Change of Hours

Eric Faiola, Owner 901 Massachusetts Avenue

Mrs. Mahon moved approval subject to all conditions set forth.

SO VOTED (5-0)

7. CITIZENS OPEN FORUM

There were no matters presented for consideration of the Board.

TRAFFIC RULES & ORDERS/OTHER BUSINESS

8. Discussion and Adopt: Draft Selectmen's Handbook, Chapter 5

Kevin F. Greeley, Selectman

After some discussion on meeting management the Selectmen agreed on the following:

-Novus Agenda reference is due to the office by 12/Noon on Wednesday prior to the meeting.

-Novus Agenda reference will become public by 12/Noon on Fridays prior to the meeting.

-Any additional meeting material submitted after Novus Agenda has been released to the public will be held and distributed as Board Information the week of the meeting.

-Periodic review of closed executive session minutes will be tracked by Town Counsel.

Mr. Dunn moved approval.

SO VOTED (4-1)

Mr. Greeley voted in the negative.

Mr. Greeley moved approval of Chapter 5 with amendments.

SO VOTED (5-0)

9. Discussion: Future BoS Meetings

The following dates were chosen for future meeting dates:

January 12th and 26th

February 9th and 23rd

March 9th, 23rd, 30th

Mrs. Mahon moved approval.

SO VOTED (5-0)

CORRESPONDENCE RECEIVED

Resignation from Transportation Advisory Committee

Richard Turcotte, Co-Chair, TAC - Be Rec'd

Loans Approved at 34 and 49 Academy Street

John L Worden III; President, Arlington Preservation Fund - Be Rec'd

Mrs. Mahon moved receipt of correspondence.

SO VOTED (5-0)

NEW BUSINESS

Mrs. Mahon reported that both the AHS Varsity Cheerleaders and the Arlington Pop Warner A Squad Cheerleaders are moving forward to the finals next weekend.

Mrs. Mahon stated she would forward to the office changes regarding the Novus Meeting system.

Mr. Dunn reported that the committee met on the 1207 Mass. Ave. (DAV building) and recommended:

- selling the property but in the interim use as co-working space

- the Town Manager will draft an RFP with an option to review

Mr. Dunn stated this would allow going forward to Town Meeting for permission to sell but will offer usage beforehand. Mr. Byrne requested that this subject be an agenda item on the 11/24/14 agenda.

Mr. Curro stated that the Master Plan Document is available on the Town website and comments are sought until December 1st.

Mr. Byrne reminded everyone that the Veteran's Day Parade begins at 10:30 a.m. at Walgreen's and proceeds to the Central Fire Station for a memorial event.

Mr. Byrne also congratulated the US Marine Corps on their celebration of their 239th birthday.

Mrs. Mahon moved to adjourn at 8:30 PM.

SO VOTED (5-0)

A true record: Attest

Mary Ann Sullivan
Selectmen's Office

Next scheduled meeting of BoS – November 24, 2014.

11 /10 /2014

Agenda Item	Documents Used
1.	Pancreatic Cancer Proclamation
2.	Request from William Lyons: Menotomy Grill & Tavern Event
3 (a)	Draft Minutes 10/27/14
3 (b)	Preservation Fund letter; Guthrie, Stevens, Griffith meeting notice
3 (c)	Chamber of Commerce Request
3 (d)	Agostino, Foran and Radzvin master records
4.	Cultural Council memo, Lubar resume, meeting notice
5.	Memorandum to Board Enabling Bylaw Poet Laureate
6.	Application- Mystic Wine Shoppe
8.	Chapter 5 Draft
9.	January 2015- April 2015 calendars
Corr. Rec'd	Turcotte resignation letter, Meeting notice Arlington Preservation Fund letter, Meeting notice